

TERMS OF REFERENCE

Media Mentor to train CSOs, researchers and journalists on budget transparency, accountability, gender mainstreaming and tools for budget monitoring and evaluation

CONTEXT

The project “*BAT-Civil Society – Civic Oversight Capacities for Budget Accountability and Transparency*” aims to improve the governance and oversight of budget planning and implementation by strengthening the capacities of CSOs and investigative journalists at the local and national levels to effectively participate in budget planning and to monitor and evaluate budget implementation.

The project is implemented by the Institute for Democracy and Mediation, CRPM, and Faktoje, and is funded by the European Union.

DESCRIPTION AND OBJECTIVES

One of the objectives of BAT project is to capacitate and empower civil society organizations (CSOs) at the local and national levels to effectively participate in budgetary planning and to monitor and evaluate its implementation. An Expert Team will be recruited to design the content of capacity building and support to the target group. The team, composed by a Research Advisor, Policy advisor and Media mentor will design, advise and support the Action to channel capacities, knowledge and skills to empower target group (CSOs, researchers, journalists) and support the implementation of their initiatives during the sub-granting scheme.

The project activities under this pillar of the action will deliver the following output: Civil society experts, activists, young researchers (academia) and investigative journalists are trained on budget transparency, accountability, gender mainstreaming and tools for budget monitoring and evaluation.

The media mentoring will be delivered to a total of 50 days, across online sessions, focusing on issues related to budget accountability, transparency, procurement integrity, investigative work, fact checking and similar issues. The mentoring is expected to be delivered within December 2024.

TASKS AND RESPONSIBILITIES

The Media Mentor is responsible for conducting the following tasks to the required standard of quality and within the specified constraints of time and cost:

- Assist participants with further improving their knowledge, advising and mentoring and keeping them motivated and active throughout the project;

- Following the advancement of the participants' projects according to the instructions of subgrantee scheme;
- Transmit their knowledge and experience to mentees in order to help them develop concept ideas;
- Develop and implement the mentoring sessions as per the agreed schedule by the project's staff;
- Provide feedback to the project coordinator on the process and activities of their mentees;
- Support the organization, production, and dissemination of the project's mentoring sessions;
- Document and submit communication and ideas to the project team.

QUALIFICATIONS AND CORE COMPETENCIES

- Postgraduate degree in Journalism, Economics, Public finance, and other related fields.
- At least seven years of professional experience in public finance, budgeting, or conducting research and analysis on the Budget and finance, managing projects etc
- Experience in budget oversight and research / attach sample documents /
- 3 prior assignments of similar nature, complexity, and scope / attach sample documents /.
- Proven knowledge on legal statement and law works.
- Strong communication skills and teamwork.
- Highly organized with excellent attention to detail;
- Excellent interpersonal and communication skills, both written and oral.
- Computer literacy proficiency, including solid working knowledge of Microsoft Office applications.
- Fluent written and spoken English.

DURATION OF THE CONTRACT

The Expert is expected to be engaged for an overall of 50 working days during the period October 2023 – December 2024.